

**MEETING SUMMARY OF THE  
COMMUNITY DEVELOPMENT COMMITTEE  
TUESDAY, DECEMBER 7, 2010 – 6:00 P.M.  
CITY COUNCIL CHAMBERS – DULUTH CITY HALL**

- Present:** Scott Wallschlaeger, Jennifer Baumann, Debra Branley, Jim Gaylord, Michael Ramsey, Patricia Tyler
- Absent:** Ron Boshey and DeAnne Westermann
- Staff:** Keith Hamre, Karen Olesen, Charles Froseth, Char McLennan, Ben VanTassel and Joseph Bonfoey (Intern)
- Roll Call:** 6 present and 4 absent
- Public:** See attached list.

There being a quorum, Scott Wallschlaeger, Chair called the meeting to order at 6:10 p.m.

- 1. Introductions – CDC Chair  
- Overview of the Public Hearing and Process for Hearing Public Comment**
- 2. Overview of Public Comments received during the 30-day Public Comment Period - Keith Hamre**

Keith Hamre – CDBG \$3M, HOME \$810,000, ESG \$125,000

30-Day public comment period November 3-December 3, 2010.

Received several comments from community members, agencies and participants. Access North submitted a comment on the Action 10 regarding Fair Housing.

- 3. Opportunity for people to comment on the FY 2011 Action Plan Funding Recommendations**

Drew Digby – Support Jump Start program to help reduce transportation barriers.

Angie Miller – CAD – Support the Jump Start program.

Devin Wagner – Mentor Duluth has had a great impact on my life.

Shannon Wagner, mother of Devin – Support Mentor Duluth Program. Mentors provide one-on-one time with youth and provide positive role models.

Dave Schaeffer – YMCA – Support Mentor Duluth--Keep funding at proposed level.

Devyn Wallace and Alena – Support Mentor Duluth positive impact on both of our lives.

Rose St. John – Support Life House – helped me find housing and now I'm pursuing college.

Ashley Simmons – Support Life House—they changed my life by helping me to find housing and employment.

Mayry – Support Life House—they helped me with housing, work and school

Raven – Support Life House – they helped me with employment and started college.

Kim Crawford –Request that the committee consider funding the transitional housing program for youth.

Anghi Davis – Support Grant Community School Collaborative. Keep youth funding at proposed amount.

Hans Aas – support Sacred Heart Music Center. Reconsider funding roof project.

Xavier Bell – Support CAD Circles of Support Program—this program impacts people in our community, builds social networks. Introduced participants –

Molly Benson – Ally to Circles of Support Program. “Lives are transformed.”

Shannon Wagner – Support funding Circles of Support.

Kaprice Brown – Support funding Circles of Support Program to help eliminate barriers to employment.

Wanda Arci – Support Circles of Support – Helped me to work through the system. I felt isolated but they gave me the guidance and support I needed.

Asha – mother worked at Community Action – helped her be a better person, a better mother.

Tiffany Blackman – Support Circles of Support – I was matched with an Ally.

She helped me get a computer and helped me to grow.

Alisa Hoppe – Support Circles of Support ally & Americorp.

Nancy Cashman – two collaborative applications were recommended for funding – She asked that the committee maintain the proposed funding.

Public Hearing ended at 6:58 p.m.

#### **4. Approval of Meeting Summary for October 26, 2010**

**Motion by Michael Ramsey, seconded by Debra Branley, to approve the minutes of the October 26, 2010 meeting. Motion was unanimously approved.**

#### **5. Finalize FY-2011 Action Plan and Recommended Funding to City Council**

Action Items –

A. Access North letter – need resolution to change Action Plan per changes to the Fair Housing section as recommended by Access North.

B. Salvation Army letter—Reverse action taken in June when Housing Counseling was changed from a high priority to a medium priority. .

- A motion was made by Scott Wallschlaeger and seconded by Jennifer Baumann to make the changes to the Action Plan recommended by Access North. The motion was approved.

- A motion was made by Scott Wallschlaeger and seconded by Michael Ramsey to change Housing Counseling from a medium priority to a high priority in the Consolidated Plan. The motion was approved.

C. Keith Hamre informed committee members that the Director for Life House and the Life Line Shelter declined proposed funding for the shelter (PF-02/\$250,000) because applications for funding the operation of the shelter to other sources were not successful. Until operational funding can be identified, the project is on hold. He then informed the committee that they would need to allocate these funds elsewhere.

Keith also reminded the committee that they needed to take action on allocating \$27,000 in Public Service funds. These funds were awarded to the Damiano Center for the Housing Access Program in 2010, but the program closed before the start of the 2010 program year.

- A motion was made by Jennifer Baumann and seconded by Pat Tyler to fund the Circles of Support program (ED-06) at \$104,000. The motion passed.
- A motion was made by Scott Wallschlaeger and seconded by Michael Ramsey to fund the Duluth Energy Efficiency Program (HS-04) at \$116,000. The motion was passed.
- A motion was made by Michael Ramsey and seconded by Jim Gaylord to reduce Growing Neighborhood Businesses (ED-04)--a medium priority project--by \$13,500 and reduce Circles of Support (ED-06)--the lowest scoring ED project--also by \$13,500 and to fund the Housing Support Program (PS-10) at \$30,000 and the Jump Start Vehicle Loan Program (PS-11) at \$26,500. The motion was unanimously approved.

D. Keith also asked that the committee consider pre-committing 2012 or 2013 HOME funds to support the NCLT/CCHC Multi-housing Development project (CH-01). 2011 CDBG funds have been allocated for acquisition of the property.

- A motion was made by Scott Wallschlaeger and seconded by Michael Ramsey to pre-commit funds for the project. The motion passed.

E. Keith Hamre asked the committee to make recommendations concerning any shortage or overage of 2011 funds once the final allocation is made by HUD.

- Michael Ramsey made a motion, which was seconded by Jennifer Baumann to fully fund ED-04 and ED-06 and PS-09. The motion was approved.
- A motion was made by Scott Wallschlaeger and seconded by Michael Ramsey to fully fund NCLT Rehab-Resale if additional HOME funds are received. The motion passed.
- A motion was made by Jim Gaylord and seconded by Scott Wallschlaeger to reduce funding for lowest scoring program should the final allocation from HUD be less than the amounts proposed. The motion passed.

A motion was made by Scott Wallschlaeger and seconded by Michael Ramsey to send the above recommendations to the City Council for consideration on Dec. 20, 2010. The motion was unanimously approved.

The meeting of the Community Development Committee was ended at 8:10 PM.